

1658 Lake Road, Hamlin, NY. 14464
Online: www.hamlinrecreation.org

Email: recreation@hamlinny.org
(585)964-7222 FAX (585)964-9124

Hamlin Junk Jamboree & VENDOR FAIR!

Dear Prospective Vendor,

We welcome your participation as a vendor in the upcoming Junk Jamboree and Vendor Fair. This is a day for the community to come together for a huge community garage sale! The Junk Jamboree and Vendor Fair will take place on Saturday, August 18th from 9am - 3pm on the Hamlin Town Hall grounds, 1658 Lake Road.

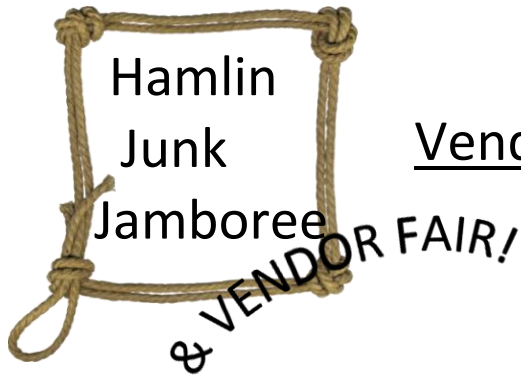
If you would like to participate as a vendor in the Jamboree, please review the enclosed event overview, rules, and regulations. Complete the application form and return it to the address listed. Please note that we have limited space available.

Vendor applications are due by August 3rd 2018 with applicable vendor fee in order to be registered.

If you have questions or need additional information, please contact Hamlin Recreation at (585) 964-7222 or email recreation@hamlinny.org.

Thank you. We look forward to seeing you!
Sincerely,

Hamlin Recreation Department



Vendor Information and Regulations



August 18, 2018
9:00 AM- 3:00 PM

- A. The Junk Jamboree and Vendor Fair will be held **rain or shine**.
- B. Vendors are allowed a booth space of 15'x15', or 15' x 30'. Vendors supply their own table, chair(s), and canopy/tent.
- C. Electricity will not be provided, and only contained and muffled generators are permitted.
- D. The Hamlin Recreation Department reserves the right to reject any prospective vendor application for any reason. Vendor applications are due prior to Junk Jamboree, on August 3, 2018.
- E. If applicable, participants are responsible for collecting and reporting their own sales tax.
- F. Participants are responsible for removing all unsold items and debris from their area.
- G. DO NOT use the blue receptacles or dumpster on location.
- H. Rental space will be assigned as application forms are received.
- I. Booth fee must be submitted with application.
- J. The Hamlin Recreation Department and The Town of Hamlin will not be responsible for damage, loss of personal property, personal injury, or accidents involving participants.

Vendors may begin to set up at 7:00AM and NO LATER than 8:45AM. Vendors who are late setting up may no longer be eligible for a reserved space. If a situation should arise where a vendor arrives after the Jamboree has begun, The Hamlin Recreation Department reserves the right to not allow the vendor to participate in the event.

Upon arrival, Recreation staff will direct vendors to assigned spaces where they may set up. Personal vehicles must then be parked in a parking space designated for vendors. **Vendors must**

be set up and ready to do business when the event opens at 9AM and may not start selling until that time. Vendors may not begin breaking down before 3 PM. This is a safety issue for event pedestrians.

Vendors are expected to honor the time commitment specified on their applications. Please call the Hamlin Recreation office at 585-964-7222 by 9:00am Friday, August 10th if you will not be able to be here for your reserved space.

Vendors are responsible for leaving their area in a clean condition. Vendors not respecting this guideline may be asked not to vend again in the future.

Smoking and the use of illegal substances are prohibited on Hamlin Town Hall property.

Hamlin Junk Jamboree Vendor Application Checklist:

- Signed and completed application
- Craft/Retail Vendor Fee of \$25 for 15' X 15' booth space, or \$35 for 15' X 30' space
- Copy of Food Permit turned into the Hamlin Recreation Department (Food Vendors only)